



Boxley

PARISH COUNCIL

www.boxleyparishcouncil.org.uk

Beechen Hall, Wildfell Close, Walderslade,
Chatham, Kent. ME5 9RU

☎ 01634 861237

✉ clerk@boxleyparishcouncil.org.uk

Clerk: Mrs Daniela Baylis

Assistant Clerk: Heidi Pearson

Finance Assistant: Nichola Carter

A G E N D A

To All Members of the Council, Press and Public

There will be a meeting of the **Finance & General Purposes Committee** on **Monday 20 May 2024** at Beechen Hall, Wildfell Close, Walderslade, ME5 9RU at **6.30pm**

1. Apologies and Non-Attendance

To receive apologies from members unable to attend.

2. Declaration of Interests, Dispensations, Predetermination or Lobbying.

Members are required to declare any interests, dispensations, predetermination or lobbying on items on this agenda.

3. Motion to exclude the Press and Public from items in the Confidential Section

4. Minutes of the meeting of 18 March 2024

To consider the minutes of the meeting and if in order sign as a true record.

5. Matters arising from the minutes

5.1 None.

5.2 Any other matters arising from the minutes, but not on the agenda.

Adjournment to enable members of the public to address the meeting.

6. Financial

6.1 Bank Reconciliations

6.2 Bank Account totals

6.3 Finance General

6.4 Regular Payments Review

7. Policies and Procedure for Review

7.1 Chairman's Pendant Procedure

8. Matter for Information

To receive information.

9. Items for Next Agenda

Councillors' reports and requests for items to be included on the agenda to be submitted no later than 10 May 2024.

10. Councillor and Staff ID

11. Date of Next Meeting

Monday 1 July 2024 at Weaving Village Hall, Weaving Street, Weaving, ME14 5JP

CONFIDENTIAL SECTION

12. Personnel

12.1 TOIL, training, leave and sickness cover. (Verbal report to be given at meeting).

Daniela Baylis

Daniela Baylis
Clerk to the Council.

Date: 14 May 2024

Note to all councillors: You are welcome to attend and speak at meetings of committees of which you are not a member but only committee members may vote.

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.